

APPLY NOW

Remote Chat Administrative Coordinator | Up to \$35/hr | Multi Task Position

Description

Job Title: Remote Live Chat Customer Care Associate – Immediate Start

Compensation: \$25–\$35 per hour, paid weekly

Location: Fully Remote – Global openings available

Schedule: Flexible 4–8 hour shift blocks; 15–40 hrs/week

Experience Required: None – training provided

Education Required: No degree required

Job Summary

If you're ready to start working from home and want **live chat customer care jobs hiring immediately**, this opportunity was built for you. A fast-growing digital subscription company is expanding its customer care division and needs remote chat agents to support customers online—without any phone calls, sales, or meetings.

You'll help customers troubleshoot account access, update billing info, redeem discount codes, and navigate products. Full training, tools, and templates are provided. All you need is a laptop, reliable internet, and a willingness to help through calm, text-based conversations.

Your Core Responsibilities

- Respond to inbound live chat messages in a web-based dashboard
- Help users reset passwords, apply discounts, manage subscriptions, and access accounts
- Use prewritten templates and macros to streamline responses
- Escalate complex technical issues to the Tier 2 team
- Summarize and tag completed chats accurately
- Maintain a friendly, solution-focused tone in every interaction

Why This Role Stands Out

- **Immediate hiring.** Start training within days of applying
- **Zero phone calls.** All support is handled via typing
- **Flexible scheduling.** Choose shifts that match your lifestyle
- **Beginner-friendly.** No experience or degree required
- **Weekly pay.** Get compensated every Friday for your hours worked

You'll Need

- Laptop or desktop computer (Mac or PC) with Chrome installed
- High-speed internet (10 Mbps or faster)
- Typing speed of 45+ WPM
- Strong written English communication skills

Hiring organization

Indeed Remote Jobs

Employment Type

Full-time, Part-time

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

- Ability to work independently and stay focused

Pay & Scheduling Information

Start at \$25/hour

Promotions to \$30-\$35/hour available after 30 successful shifts with strong QA and customer feedback

You'll select shifts weekly using our self-scheduling platform. Mornings, afternoons, evenings, and weekends are all available. Minimum: 15 hours/week.

Training Timeline

- 2 hours of onboarding videos
- Practice chats and templated responses
- First live shift shadowed by QA team
- Start live shifts within 3-5 business days of acceptance

Example Work Shift

You start your shift at 2 PM. A user can't find their purchase confirmation—you locate and send it. Another wants to cancel a subscription—you guide them with a simple template. Another user needs help applying a promo code—you paste the discount instructions. Calm, structured, and fully chat-based.

What Team Members Say

"I started working three days after applying. It's real, flexible work with zero pressure to talk on the phone." - *Santiago H., Miami, FL*

"I love the immediate start and the fact that I control my own schedule every week." - *Priya M., Toronto, CA*

FAQs

Is this really chat-only?

Yes. No phone calls, video meetings, or cold calls are required.

Do I need customer service experience?

No. Full training is provided for new hires.

Can I choose my shifts?

Yes. You schedule your shifts week-to-week based on your availability.

Apply Now – Start Helping Customers and Earning This Week

Click the Apply Now button to apply for one of the fastest-growing **live chat customer care jobs hiring immediately**. Get trained, start chatting, and start earning—all from the comfort of home.



Disclosure

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Marketing Disclosure: This website is a marketplace. As such you should know

Base Salary

\$ 25 - \$ 35

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Valid through

01.01.2029

that the owner has a monetary connection to the product and services advertised on the site. The owner receives payment whenever a qualified lead is referred but that is the extent of it.

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