

**APPLY NOW**

## Digital Support Management Specialist | \$28-\$35/hr | Remote Opportunity

### Description

**Job Title:** Remote Chat Support Specialist – Flexible Scheduling

**Compensation:** \$25–\$35 per hour, paid weekly

**Location:** Fully Remote – Open worldwide

**Schedule:** Fully flexible 4–8 hour shifts; 15–40 hrs/week

**Experience Required:** None – beginner-friendly training provided

**Education Required:** No degree required

### About the Company

This digital services company offers subscription-based access to personal development tools, online training programs, and business resources. With a growing user base and a remote-first team culture, they are hiring for **flexible chat support jobs remote** to meet rising customer service demand without relying on phone or video communication.

### Position Overview

If you're looking for **flexible chat support jobs remote**, this role offers a reliable way to earn weekly from home while supporting customers through structured chat and email systems. You'll guide users through account access, billing questions, subscription changes, and navigation—using internal templates and workflows for accuracy and speed.

### Primary Responsibilities

- Respond to customer support requests via live chat and email
- Help users reset passwords, manage subscriptions, and apply discounts
- Use saved replies and internal tools for fast, accurate communication
- Escalate complex technical or billing cases to the right team
- Maintain clean ticket documentation and case tags
- Ensure professional, friendly, and helpful communication at all times

### Why This Role Works for You

- 100% non-phone work—chat and email only
- Weekly pay with stable hours
- Beginner-friendly with full onboarding
- You choose your shift blocks every week
- Work from anywhere with a solid Wi-Fi connection

### Minimum Requirements

- Laptop or desktop computer with Chrome browser
- Reliable internet connection (10 Mbps+)
- Typing speed of 45+ WPM
- Strong written English and focus during solo work

### Hiring organization

Indeed Remote Jobs

### Employment Type

Full-time, Part-time

### Industry

Customer Service

### Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

- Ability to follow step-by-step instructions

### Pay & Schedule Details

Starting pay: \$25/hour

Raises to \$30-\$35/hour possible after 30 positively reviewed shifts

### Base Salary

\$ 25 - \$ 35

Schedule your availability weekly. Morning, afternoon, evening, and overnight shifts available. Minimum 15 hours/week.

### Date posted

January 27, 2025

### Training & Onboarding Timeline

- 2-hour training covering internal systems and workflows
- Simulated support scenarios for practice
- First live shift includes QA coaching
- Paid work begins within 3-5 days of completing onboarding

### Valid through

01.01.2029

### Sample Shift Experience

During a Monday 9 AM-3 PM shift, you help one customer update their payment info, assist another with canceling a subscription, and walk a third through login recovery—all with templated chat replies and no phone calls.

### What Agents Say

"This is what remote work should be—quiet, clear, and totally in your control." - *Raina F., Denver, CO*

"The pay is solid, the tools are simple, and I get to set my hours. Zero stress." -*Kofi J., Accra, GH*

### FAQs

#### Do I need customer service experience to apply?

No. This role includes all necessary training and is ideal for first-time support agents.

#### Is the job really 100% non-phone?

Yes. All support is conducted through chat and email only.

#### Can I work late nights or only on weekends?

Yes. The scheduling system allows full flexibility.

### Apply Now – Messaging-Only Remote Work That Works for You

Click the Apply Now button to apply for one of the most flexible **chat support jobs remote** available. Start training, set your hours, and get paid weekly—without phone calls or stress.



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