

APPLY NOW

Online Chat Writing Coordinator | Up to \$35/hr | Editorial Review Focus

Description

Job Title: Remote Support Agent – Email & Live Chat Only

Compensation: \$25–\$35 per hour, paid weekly

Location: Fully Remote – U.S. and international applicants welcome

Schedule: Flexible 4–8 hour shift blocks; 15–40 hrs/week

Experience Required: None – beginner-friendly

Education Required: No degree needed

Position Overview

Looking for **email and chat jobs from home** that feel like actual jobs—not gigs or surveys? This established digital services brand is hiring remote support agents to help customers entirely through email and live chat. No phones, no Zoom, no cold calling—just real, structured, written support work you can do from anywhere.

You'll respond to customer questions about their accounts, subscriptions, billing, and access issues. Everything you need to succeed is provided—including templates, scripts, and training. Whether you're new to remote work or just want a quiet, focused job, this is a perfect fit.

Your Responsibilities

- Reply to incoming customer emails and live chat messages using a browser dashboard
- Assist users with billing questions, login access, product setup, and discount applications
- Follow response templates and knowledge base articles to stay accurate
- Escalate bugs or complicated issues to senior team members
- Log ticket summaries and apply tags per workflow
- Maintain a helpful, supportive tone in every message

Why You'll Want This Job

You're searching for **email and chat jobs from home** because:

- You want quiet, non-phone work you can do from anywhere
- You're tired of fake listings and want something legit
- You need full flexibility to work mornings, nights, or weekends
- You'd rather type than talk—and you want to get paid hourly to do it

This role offers real structure, flexibility, and weekly pay—without calls, sales, or pressure.

Minimum Requirements

- Laptop or desktop with Google Chrome

Hiring organization

Indeed Remote Jobs

Employment Type

Full-time, Part-time

Industry

Customer Service

Job Location

Remote work from: United States; Canada; Australia; United Kingdom; New Zealand; Ireland; Scotland; Sweden; Belgium; Spain; Czech Republic; Brazil; France; India; South Africa; Denmark; Germany; Philippines; Mexico; India; Indonesia; Alabama, USA; Alaska, USA; Arizona, USA; Arkansas, USA; California, USA; Colorado, USA; Connecticut, USA; Delaware, USA; Florida, USA; Georgia, USA; Hawaii, USA; Idaho, USA; Illinois, USA; Indiana, USA; Iowa, USA; Kansas, USA; Kentucky, USA; Louisiana, USA; Maine, USA; Maryland, USA; Massachusetts, USA; Michigan, USA; Minnesota, USA; Mississippi, USA; Missouri, USA; Montana, USA; Nebraska, USA; Nevada, USA; New Hampshire, USA; New Jersey, USA; New Mexico, USA; New York, USA; North Carolina, USA; North Dakota, USA; Ohio, USA; Oklahoma, USA; Oregon, USA; Pennsylvania, USA; Rhode Island, USA; South Carolina, USA; South Dakota, USA; Tennessee, USA; Texas, USA; Utah, USA; Vermont, USA; Virginia, USA; Washington, USA; West Virginia, USA; Wisconsin, USA; Wyoming, USA

- Internet connection of at least 10 Mbps
- Typing speed of 45 WPM or higher
- Written English fluency and attention to detail
- Self-motivated with the ability to follow instructions

Pay & Scheduling Info

Start at \$25/hour

Eligible for raises to \$30-\$35/hour after 30 shifts and successful QA reviews

You'll use a self-scheduling dashboard to select weekly shift blocks. Available hours include mornings, mid-day, evenings, and weekends. Minimum commitment: 15 hours/week.

Training Program

- 2 hours of video onboarding
- Practice with simulated tickets and chat sessions
- First live shift reviewed by QA
- Most hires begin working within 3-5 days

Example Work Session

You sign in at 8 AM. A customer emails asking how to download their course—you reply with a link and instructions. A live chat pops up with a billing question—you confirm their account and issue a correction. Another user asks how to apply a promo code—you respond using a saved reply. No phones. Just support.

What Team Members Are Saying

"I was looking for something quiet and real, and this job is exactly that. I type all day and help people—I don't talk on the phone at all." - *DeShawn C., Atlanta, GA*

"This was my first remote role and it was easy to get started. The training is solid and the support is great." - *Elena M., Dublin, IE*

FAQs

Is this job phone-free?

Yes. All support is done via email and live chat.

Do I need experience?

Nope. We train everyone from scratch.

Do I need to be in the U.S.?

No. This job is available globally.

Apply Now – Real Work-From-Home Support Jobs with Zero Phone Calls

Click the Apply Now button to apply for one of the top-rated **email and chat jobs from home**. Start training this week, set your schedule, and start earning—quietly and confidently.



Disclosure

Disclaimer: Please note that RemoteJobForum.com is NOT a recruitment

Base Salary

\$ 25 - \$ 35

Date posted

January 27, 2025

Valid through

01.01.2029

agency. We are not an agent or representative of any employer.

Marketing Disclosure: This website is a marketplace. As such you should know that the owner has a monetary connection to the product and services advertised on the site. The owner receives payment whenever a qualified lead is referred but that is the extent of it.

Be sure to check out our partner sites at [Jobtacular](#)